**LOUISIANA STATE BOARD OF ELECTROLYSIS EXAMINERS**

**MEETING MINUTES**

DATE AND TIME: Monday April 29, 2019, 7:30 AM

LOCATION: East Jefferson General Hospital 4200 Houma Blvd. Dreyfus Room 2 Metairie LA 70006

The meeting was called to order by Tonya Freeman at 7:33 AM

**Roll Call:**

Tonya Freeman, Chair

Julie Bennett, Treasurer

Nicole Rogers, Physician to the board

Public Present: Dee Vallette

Reading of the minutes from 1-21-19. Ms. Freeman suggested some minor changes. Ms. Bennett moved to accept the minutes as read. Dr. Rogers seconded. All voted in favor.

Treasurer’s report:

Ms. Bennett read the balance from the most recent bank statement as of end December is $19,345.40. End of March was 19,536.03. We had $1,500 in credits in January and $600 credit in March. Dr. Rogers moved that we approve the treasurer’s report. Ms. Bennett seconded. All voted in favor of approving the minutes as amended.

**Report from Board Members:**

-Ms. Freeman searched the files for Sandra Martinez because she wants to reopen her school. She has not had an instructor license in 25 years or longer. She has 1 more file to look through to see when she was last a licensed instructor. Given this the board decided she would need to re-do the instructor requirements.

-Phones: you can call out from the LSBEE office but you cannot call in. Ms. Freeman said there may have been a squirrel in the attic. AT&T is coming Wednesday to re-wire the phone system. When we switched to high speed internet (Uverse) she got a new device and turned in the old modem. However we kept getting a bill for it. A lady from AT&T kept calling to get the device back and the matter has finally be resolved.

**Business from the Floor**

Dee Vallette introduced herself and explained how she would like to present credits to get exception to the rules.

1 from McNeese State University Bachelors in Nutrition (2006) and other credits from Tulane for graduate work in public health (2011-12).

She explained that she has 3 semesters of teacher certification program at Planned Parenthood but did not provide documentation of such. Her bachelors degree is food and nutrition. She practices electrology in Lake Charles. She has 200 clientele. Works 7 days per week. She gets clients that travel from 2 hours away. Gets lots of referrals from physicians. In order to add students she would cut out weekends and 1 day a week so they could work 3 days per week. If she did the apprenticeship program they would work under her then do 600 hours on their own afterward. The board reviewed her transcripts. Ms. Bennett calculated 432 hours all together including human anatomy/physiology, biology, chemistry, public speaking, and organic chemistry, which exceeds the required 125 hours of teaching skills and 75 hours of management skills in the bylaws.

Ms Bennett moved to amend the agenda to enter executive session to discuss her application. Dr. Rogers seconded. All voted in favor to enter executive session. Ms. Vallette was invited to leave the room. Ms Vallette’s application was discussed. Ms. Bennett moved to exit executive session. Dr.Rogers seconded. All voted in favor of exiting executive session.

Ms. Vallette was invited to re-enter the room. Dr. Rogers moved that we accept Ms. Vallette’s credits for instructorship. Ms. Bennett seconded. All voted in favor. Ms. Freeman explained that she still needs to send her an application via certified mail and send the required application fee. She will attend the next board meeting and do the required testing at that time.

The next board meeting was set for Monday July 22st, 2019 at 7:30am.

Meeting was adjourned at 8:31am.